



Minutes of the meeting of the Howden School
Local Governing Board
Tuesday 17 May at 17:00



GOVERNORS PRESENT

Mrs J Leeman (Chair, JL), Mrs N Appleyard (NA), Mr G Cannon (Headteacher, GC), Mr R Gardiner (RG), Mrs J Pinkney (JP), Ms S Prestwood (SP), Mrs S Warnes (SW)

ALSO IN ATTENDANCE

Mrs L Craxton (Clerk, LC), Mrs J Doyle (Assistant Headteacher & DSL, JD), Mr P Harris (via Teams, Deputy Head, PH), Mrs S Issatt (Assistant Headteacher & DDSL, SI), Mrs L Stephenson (SENCO, LS)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

43 WELCOME AND INTRODUCTIONS

JL welcomed all back into the school and introduced the new governors; Nicola Appleyard, Jill Pinkney and Sadie Prestwood

44 APOLOGIES

No apologies had been received from Mrs D Bassford.

ACTION: J Leeman to follow up with D Bassford with regards to her absence from the LGB

45 DECLARATION OF INTERESTS

There were no declarations of interest made

46 LGB MEMBERSHIP

The following Link positions were agreed by all:

SEND: J Leeman

PP: J Leeman

Safeguarding: S Prestwood

Teaching & Learning: J Pinkney

Careers: N Appleyard

Curriculum & Catch-Up: S Warnes

47 MINUTES OF THE LAST MEETING (25 January 2022)

Resolved: The minutes were confirmed as a correct record and signed by the Chair, JL

48 MATTERS ARISING FROM THE MINUTES

ACTION: PH to arrange to meet with SW this half term and discuss the catch-up budget
Completed.

ACTION: New Governors to access the Skills Matrix on Teams **Ongoing**

ACTION: New Governors are required to access the NGA Learning Link and complete the Safeguarding module called "2021 Safeguarding: A Governor's Role" **See minute 52**

ACTION: G Stafford to arrange with JL a suitable date to meet with the new Governors and review Governor Links/Responsibilities (minute 38) **Governor Links resolved.**

NEW ACTION: G Stafford to arrange a pre-meet with Governors to discuss the LGB reports

49 HEADTEACHER'S STRATEGIC REPORT

49a Leadership and Management

- 147 students expected for Yr7 2022 with 125 Yr11 leaving in July 2022
- Duke of Edinburgh, Bike Doctor and a Readathon just some of the activities that have taken place during the past term
- HS staff have been able to offer support to other TCAT schools in the form of reviews
- GC appointed interim HT of Holderness Academy for the duration of the summer term. GC will spend Mon-Thur at HA and Fridays at HS
- Funding for a new school minibus has been approved
- Over £1400 was raised for Red Nose Day
- E Rowe appointed Head of History after a brief period teaching elsewhere

Q: (SW) Is your interim post at Holderness for the summer term only?

GC: Yes but if they need me for longer I will consult with SLT and if all in agreement, would be happy to stay on as long as needed. We have really strong leadership and staff here and I am very proud of the way everyone has stepped up

C: (JL) I'd like to thank Paul and the team for stepping up and also Gary for supporting Holderness

49b Quality of Education Summary

Curriculum

- Yr8 have completed a 'normal' options process this year
- MFL uptake continues to grow with 5 option choices this year
- History & Geography continue to be popular
- Uptake in Drama and Performing Arts low again resulting in the removal from the timetable for Yr8
- Life Long Learning continues to gather momentum
- Tutoring on track to deliver catch-up programmes
- HS looking into retaining the Yipiyap mentor for next year
- From a cohort of 122 with an average KS2 point score of 104, predicted outcomes for 2022 include:
 - Basics 4+ - 60.6% (77)
 - Basics 5+ - 31.5% (40)

- Basics 7+ - 3.9% (5)
- A8 is 44.79
- P8 is -0.76

Q: (SW) What are the reasons for the low uptake in Drama and Performing Arts?

PH: We have had changes in subject leadership in Drama and we need to try and engage the younger students again. The uptake in MFL has increased.

C: (GC) We have taken on an extra MFL teacher to manage demand

Q: (JL) The scores are looking good, will they 'stick'?

PH: Our predictors show we are where we need to be and although P8 may look a little disappointing, these are compared to pre-pandemic figures

Q: (JL) Are the students responding well to exam conditions?

PH: Yes. We have conducted a lot of mocks and followed all protocols. We have also focused on revision skills and they have responded very well, we are very proud of them

C: (GC) We have a number at home taking exams due to issues out of school. It is sometime detrimental to the figures but it is what is right for those students

Q: (SW) What are you doing to develop Life Long Learning? What does student voice show?

PH: After the latest student voice we have changed things for Yr7 as it was evident tweaks were needed; the feeling was it was too heavily focused on academics and needed more variation.

Over 75% of them agreed it helped them catch-up and develop lifelong skills

C: (SW) We need to get them out of the classroom more for different activities

C: (SI) The students have been really engaged in it, they even talk about it in other lessons

Q: (SW) How are you going to measure the impact of LLL?

PH: That's the next challenge. We can measure the impact of the practical work and will be able to reflect, evaluate and look at the next steps

Pupil Premium update

- PP make up 22% of the school population (148 students)
 - 28 in Yr11
 - 34 in Yr10
 - 27 in Yr9
 - 32 in Yr8
 - 27 in Yr7
- 28% of PP students access extra-curricular activities
- 34% of Breakfast Club attendees are PP
- Overall PP attendance (94%) is 6.1% higher than the TCAT average and 4.55% higher than National
- All PP in Yrs 7 & 8 to be issued with a blazer from September 2022

Q: (JL) Is the breakfast club free for all?

LS: Yes and it's nice to see the Yr11s in school in good time before their exams

C: (GC) We expect more will qualify for FSM with the worsening food poverty crisis and are in talks with food providers to provide an evening meal for the students to take home. We are also liaising with ABM about the possibility of selling off all of the unsold food at the end of the day for a much-reduced price

SEND update

- SEND cohort of 106 including 27 SEND K with an EHCP
- Estimated A8 is 41.14
- P8 is -0.782
- Despite the current situation, SEND attendance remains in line with non-SEND

Q: (JL) How many SEND do we have coming into Yr7 in September?

LS: We have 8 with an EHCP, 2 in the ERP and 2 mainstream

Q (JL) Have you been able to observe them in their current Yr6 classes?

LS: Yes, we have and as we have 9 EHCP leaving, it balances it out and will not overwhelm us

C: (SW) It's good to see the high ability of the EHCP students, seeing their hard work pay off

LAC Update

- There are currently 10 LAC on roll covering 4 districts
- All PEPs are up to date and maintained
- LAC attendance is 95%, 4% higher than the whole school cohort

49c Behaviour and Attitudes Summary

- Whole school attendance is back to pre-pandemic levels at 91%, despite the changes in how Covid related absence is recorded
- Unauthorised in term holidays is a barrier to attendance. Attendance & Welfare Officer making it very clear holidays in term time will not be authorised
- Mental health impacting on PA
- Power BI a good tool to keep track of all PA
- Clear increase in overall behaviour points for all year groups
- 53 FTEs and 3 PEx so far this academic year
- Behaviour has declined due to the pandemic and home learning
- Pastoral Managers and their teams have been working hard to quell bad behaviour before it has a chance to escalate

C: (GC) It's important to note the Attendance & Welfare Officer is doing a great job

C: (JD) She is very pro-active and has high expectations of all students

C: (JL) Please pass on the LGB thanks to the A&WO

Q: (GC) It would be helpful to have case studies to look at for PA. Could these be included in the next report?

JD: Yes, I will make sure there are some in there

Q: (JL) What impact do FTEs have on the students? Do they return better behaved?

JD: We have strong protocols and reintegration meetings and make it very clear they are returning with targets in place to improve their behaviour. The PEx were necessary due to escalations in bad behaviour but most FTEs are for one-off incidents

C: (JD) It's worth noting that the Inclusion Hub is not just for bad behaviour, we also have students suffering from anxiety in there

Q: (SW) Is there anything specific in place to limit bad behaviour in Yr9?

JD: Class Charts is used and it's only a small minority who need 2nd and 3rd warnings

Q: (SW) Are all staff using Class Charts?

GC: Yes and we can see all teachers reward positive behaviours and record negative behaviours. We are able to support where needed and offer encouragement to reward more positives

ACTION: JD to include some PA case studies in the next HT Report

49d Personal Development Summary

- 6 students currently subject to a Child in Need Plan
- 474 students logging safeguarding concerns
- 12 consultations with Safeguarding & Partnership Hub
- 10 Operation Encompass alerts received
- 16 referrals to East Riding Early Help Locality Hub
- 4 students currently Elective Home Educated (EHE)
- Safeguarding annually audited by an external provider and TCAT

- During a recent student voice, 98% said they felt safe at school. Individual meetings have been held with the 2% who did not feel safe
- Safeguarding training for all staff is up to date

50 RISK REGISTER

The RR is a work in progress and will be ready to present to the LGB at the next meeting

51 ACADEMY DEVELOPMENT PLAN

This is to be updated and uploaded to the Teams shared area next week

52 SOCIAL MEDIA POLICY

The Social Media Policy was tabled for approval

Resolved: The Social Media Policy was approved

53 GOVERNOR TRAINING AND SUPPORT

ACTION: SP and NA to register with NGA Learning Link and complete the Safeguarding Governor (2021) module as soon as possible

54 GOVERNOR VISITS TO SCHOOL

All Link governors are up to date with visits

LS & JD have scheduled a meeting for 01 July 2022

ACTION: GS to forward Link Visit Report template to all Governors

55 DATE OF NEXT MEETING

TBC

56 ANY OTHER PART A BUSINESS

None

57 AGREED ACTION POINTS

57a ACTION: J Leeman to follow up with D Bassford with regards to her absence from the LGB (**minute 44**)

57b ACTION: Governors to complete the Skills Matrix on Teams (**minute 48**)

57c ACTION: G Stafford to arrange a pre-meet with Governors to discuss the LGB reports (**minute 48**)

57d ACTION: JD to include some PA case studies in the next HT Report (**minute 49**)

57e ACTION: SP and NA to register with NGA Learning Link and complete the Safeguarding Governor (2021) module as soon as possible (**minute 53**)

57f ACTION: GS to forward Link Visit Report template to all Governors (**minute 54**)

Part A closed at 19:55 and JD, RG, PH, SI & LS left the meeting