



Howden School

Positive Behaviour for Learning Policy – COVID19 Addendum

Effective Date: 20 October 2020

Date of Minuted Approval by the Local Governing Board: Time Limited Amendments approved by Chair of Governors 19 January 2021

Review Committee: Local Governing Body

Review Date: Spring Term 2021

Owner: Assistant Headteacher (Behaviour and Rewards)

There have been some significant changes in education with the COVID19 outbreak. As of 4 January 2020, after the Prime Minister announcement, secondary schools will only remain open for vulnerable children and the children of critical workers. All other children will be educated off site remotely until at least February half term.

As we move through these changes, we will see a new way in which Howden School can operate in order to keep our young people and staff safe. Learners will be expected to follow the school guidance and any deliberate disregard to safeguard others will be taken very seriously.

Our adapted expectations of student behaviour will echo our current expectations and values highlighted in the behaviour for learning policy. (Please see below)

The aims of our policy continue to be:

- to promote high levels of student engagement in all areas of their learning
- to reduce incidents of low level disruption
- to ensure that the efforts of all our students continue to be recognised through praise and rewards
- to support our students to take responsibility for their behaviour, both in lessons (remotely) and around the school site
- for students and staff to continue to enjoy a purposeful, calm and welcoming environment

This addendum sets out some adjustments we are making in line with the changed arrangements in school and following LA and Government advice.

Expectations of staff and students (Policy 1-5) will continue to be the high standard we usually adhere to at Howden School, however safety of all will be at the forefront of all our decisions and learning.

Health and Safety Aspects

The school will follow the guidance issued by the LA Health and Safety adviser 'SAFE WORKING METHOD' to help maintain a safe environment for staff and children and young people. Howden School will also regularly update the schools risk assessment to follow the current circumstances.

Classroom Behaviour and expectations (whilst working remotely)

- Be Ready to Learn
- Arrive on time
- Be sensible whilst waiting for your class teacher
- Sanitize on arrival and departure of classroom (students on site)
- Ensure your phone is turned off and out of sight
- Follow your teacher's classroom routine at the start of lessons
- Engage fully with the activities set
- Try your best without disturbing others
- Do as you are asked by all staff – first time, every time
- Listen carefully when the teacher or another person is talking

Working Remotely

- Online learning is an extension of the classroom and we expect the continued high expectations from students.
- Any students that continually misbehave in a LIVE lesson will be asked to leave and should access the work from the files section in their Class Teams or the assignment set by the class teacher.

- Any breaches of the school behaviour policy will be dealt with using the “S System”, as would be the case in the classroom. (there have been some adaptations to the S System whilst students are working remotely)
- Students should not be sending inappropriate messages or using Microsoft Teams as a chat function. This will be dealt with very seriously and a sanction given.

Staff should follow the stages below:

- **Stage 1:** Alert the student to the misdemeanor and keep a personal note.
- **Stage 2:** Issue a second warning verbally stating the reason why and log this on your attendance records.
- **Stage 3:** Remove the student from the LIVE lesson. Record the behaviour and inform the subject leader and the year group pastoral manager.

All behavior related incidents can be passed to subject leaders and SLT links in the weekly meetings.

If a student is causing serious disruption to online LIVE lessons parents and carers will be contacted and informed. This could lead to them being removed from this form of learning.

Arrival and Departure to School (vulnerable and critical worker children)

- The school expects students to follow all arrival and departure arrangements to the best of their ability and to arrive at the correct time.
- Students are expected to participate in any infection control and social distancing measures, e.g. hand washing, using sanitisers provided before entering and exiting the school.
- The school expects students to arrive to their designated area where they will be met and escorted to use appropriate hygiene procedures, including hand washing/use of sanitiser, upon arrival
- Do not socialize with students outside your year group around the site.
- Upon departure from school, the school expects students to be off site immediately at the end of the day.
- Each year group will be given a designated departure time to minimise pinch points around the school.
- Students should maintain social distancing to and from school.

Social Distancing (vulnerable and critical worker children)

Social distancing measures are steps you can take to reduce social interaction between people. This will help reduce the transmission of coronavirus (COVID-19).

- Students will be expected to adhere to social distancing of 2 metres where possible.
- Classrooms will be organised so students are distanced in a safe manner, however, government guidelines are clear that students will not need to be sat 2 metres apart.
- Year groups will have zoned areas so social distancing can be adhered too. Students will be expected to only socialise in this area.
- Students will only be allowed to socialise with students in their year group in their designated area.
- Students will be expected to clear their tables in the canteen and dispose of any rubbish.
- Students whose behaviour is purposefully contrary to the school’s social distancing measures are disciplined in line with this policy and may result in their current provision being reviewed.
- Where young people, staff or other adults cannot follow social distancing arrangements for a particular activity, the Headteacher will assess whether the activity needs to continue – mitigating actions are put in place if continuing the activity is essential.
- During this phase, there will be a zero tolerance of purposefully not following Social Distancing expectations and students will be dealt with in line with The Consortium Academy Trust recommendations and the school Behaviour Policy.
- Students are expected to respect the health and safety of catering and cleaning and to follow all infection

control and social distancing rules put in place while collecting and eating food

- Students who purposefully take part in close-contact sports, play and activities, or whose behaviour purposefully poses a greater risk of infection, are disciplined in line with this policy.

Handwashing and respiratory hygiene (vulnerable and critical worker children)

There are general principles you can follow to help prevent the spread of respiratory viruses, including:

- washing your hands more often - with soap and water for at least 20 seconds or use a hand sanitiser, when you blow your nose, sneeze or cough, eat or handle food
- avoid touching your eyes, nose, and mouth with unwashed hands
- avoid close contact with people who have symptoms. Always tell an adult at school if you are experiencing symptoms of COVID19.
- cover your cough or sneeze with a tissue, then throw the tissue in a bin and wash your hands. 'Catch it, bin it, kill it'.

Self-Care and Health needs (vulnerable and critical worker children)

Students should inform an adult if they feel they have any Covid-19 symptoms (symptoms can be shared with children).

- Students should only go to the toilet areas one at a time and thoroughly (at least 20 seconds) wash their hands after use.
- Students should only use their own resource packs, not interfering or touching any others resources or equipment.
- all items used in the class should be cleaned and sanitised after use between year groups bubbles.
- Students should only use their own water bottles and eat/drink their own food. No sharing is allowed.
- Students will not bring any additional items into school other than their school resource pack, stationary, lunch boxes and water bottles.

Moving around the school (vulnerable and critical worker children)

- Students will be notified of entry and exit areas from their classrooms and zoned areas.
- Students will not be required to queue outside classrooms.
- Students will be based in one classroom in their year group zoned area.

Toilet Etiquette (vulnerable and critical worker children)

- Students will only be allowed to go to the toilet with permission from their class teacher. Face coverings are compulsory when going to the toilet inside class time.
- One student ONLY allowed in the toilet.
- Students should not socialise in the toilets
- Washing hands is imperative before your return to your classroom.

Expectations on equipment (vulnerable and critical worker children)

Students will be allowed to bring into school their own pencil cases. Students should not be sharing equipment as this could lead to the possible transfer of germs.

- Students are requested to bring in their own equipment that must not be shared eg pen, pencil, rubber, ruler etc
- Students are requested to bring in their own drinks bottle.
- Students should not bring non-essential items into school eg footballs.

Conduct in and around School (vulnerable and critical worker children)

- All students will be expected to treat everyone with respect and kindness.
- Students must NOT cough or spit at or towards any other person.
- Any smoking or the sharing of cigarettes is forbidden on school site.
- Students must follow at all times the social distancing rule.
- Students must remain in their designated areas for their year group.

School uniform

- The school expects all students on site to wear all items of the Howden uniform while in school, in line with the School Uniform Policy.
- Parents / Carers will be contacted if students do not adhere to our policy.
- Please see the school website for uniform expectations
- Students working remotely will be expected to dress appropriately during LIVE teaching lessons.

Rewards

The School Reward System has had minor changes so that hygiene and cross contamination rules can be maintained.

House points will continue to be awarded to pupils who display positive behaviours and exceptional work. This will be completed through nominations from staff and sent to their Heads of House. Students that receive this award will be sent a virtual certificate for the subject.

We will also continue to use other forms of rewards such as postcards, positive text messages, certificates etc.

Sanctions

In these times of heightened risk to our health, it is important that both students and staff follow our new safety expectations. Our primary concern is for the safety and health of all members of our school community. We have explicit Risk Assessments and expectations around behaviour, which enable us to mitigate the risk presented to learners and staff. Our expectation is that all learners and staff abide by these systems and procedures.

Any student that threatens distancing measures, respiratory or tactile hygiene parents/carers will be given clear and explicit warning and reminders of appropriate choices. If, following this, behaviours do not improve or any malicious, deliberate acts of transmission (e.g. spitting or coughing) parent / carers will be contacted, and the child will be collected from school to ensure the safety of themselves and others. The latter will be treated with great seriousness and the school will follow the behaviour consequences, which could result in exclusion.

Parents/Carers may be requested to collect their children from school during the school day if they are not adhering to behavior policies.

The school understands that students may have had different experiences during the coronavirus pandemic and that this may affect how students re-adapt to a school environment and its routines. Where the school recognises that a student's challenging behaviour may be linked to their experiences during the coronavirus pandemic, e.g. bereavement, it acts in line with relevant policies and ensures wellbeing support is offered