



Appendix 2 - Uniform Standards Statement – School-Based Procedures

This document is written in conjunction with the following Consortium Academy Trust policies, which is available on the Trust website [The Consortium Academy Trust - Policies](#):

- Behaviour Policy

Please refer to the appendices 1 for a full breakdown of uniform items

School Based Roles

<p>Year Group Form Tutor</p>	<p>Learner uniform is checked daily during ACE period to ensure they comply with the school’s uniform code. It is an expectation that learners take pride in their appearance and are proud to wear the uniform of Howden School.</p> <p>Please support our school by ensuring your child wears the correct uniform. The school cannot accept responsibility for loss or damage of personal property.</p>
<p>Head of Year Head of Key Stage Progress</p>	<p>For any uniform infringement learners will be given the option to borrow clean uniform and shoes. Personal items students will be asked to remove these.</p> <p>In the case of removing prohibited items these will be held in reception where they can be collected at the end of the school day.</p> <p>The Head of Year will contact parents and carers to assist with correct uniform being brought into school.</p> <p>The school will work with families to rectify any barrier. Please contact your child’s respective Head of Year if there is ever an issue with their uniform.</p>

Rewards and Sanctions

<p>Recognition</p>	<p>During ACE period tutors will recognise correct uniform. Students will be awarded point awards.</p> <p>It is important that learners at Howden School are recognised for their positive efforts in maintaining the correct uniform standards. This encourages a sense of pride, responsibility, and belonging within the school community.</p> <p>Point Awards are given daily</p>
<p>Sanctions</p>	<p>If a learner arrives in incorrect uniform or wearing items that do not comply with the Standards Statement, they will be removed from circulation until appropriate uniform is provided. This will be logged at ‘Uniform Conduct’</p> <p>Learners wearing prohibited items will be asked to remove them and continue with their usual timetable.</p> <p>Failure to comply will result in the learner being removed from circulation and placed in one of our provisions.</p> <p>The school will work with families to rectify any barrier.</p>



<p>Uniform Infringement</p>	<p>Incorrect items of clothing or prohibited items</p> <ul style="list-style-type: none"> • Not wearing a tie • Inappropriate trousers. No Lycra trousers or leggings allowed • Inappropriate skirts. Skirts must sit no more than just above the knee (this means- skirts must fall to at least just above the knee when standing upright) Tights or ankle black socks only • Jewellery/eyelashes/nails must not be worn. (refer to appendix 1) <p>Learners are expected to wear plain black, polishable leather, flat or low-heeled shoes.</p> <p>Lunchtime Detention</p>
<p>Hoodie/Sweatshirt</p>	<p>Hoodies and sweatshirts must not be worn on school site. This includes zipped hoodies and non-Howden sweatshirts</p> <p>Lunchtime Detention</p>
<p>No Blazer</p>	<p>Blazers must be worn when entering and exiting the classroom, as well as during social times, except when participating in sports as part of the enrichment programme.</p> <p>Learners may remove their blazers while in lessons.</p> <p>**2025-2026 blazers are compulsory for years 7-10**</p> <p>Lunchtime Detention</p>
<p>Uniform Conduct</p>	<p>Logged when a student is removed from circulation for incorrect uniform.</p> <p>Reflections/The Bridge</p>
<p>PE KIT Missing</p>	<p>Learners must be prepared for all PE lessons with the correct kit needed for that activity.</p> <p>Learners will be offered clean, washed PE kit to borrow</p> <p>X3 in one half term will result in a lunchtime detention</p>
<p>PE KIT Refusal</p>	<p>If a learner refuses to borrow PE kit provided.</p> <p>Lunchtime detention</p>

****Hoods on coats must not be worn anywhere on the school site. Learners will be asked to remove their hoods when noticed by staff. The only exception to this rule is during rainy weather. ****

Coats and hats will be asked to be removed when inside the building

Physical Education lessons

During all physical education lessons learners will be required to get changed at the start of the lesson and back into their uniform after. This also includes period 6 when leaving school site.

- All jewellery must be removed for all physical activity.
- It is a health and safety regulation that all learners must tie their hair back during any physical activity, where staff deem it necessary.

**** Cycling shorts NOT to be worn as part of the PE kit****



Footwear	<p>Trainers should be worn that have adequate support around the ankles</p> <p>Learners are only allowed to wear moulded football studded boots on the 4G pitch. Astro turf trainers, blades or metal studded boots are NOT allowed on the 4G pitch.</p>
<p>We do offer a boot amnesty where football boots that no longer fit can be swapped for the correct size. Please speak to a member of the PE department that will be able to assist with this.</p>	

Mobile Devices and smart watches

- If your child carries a mobile phone to school, they will be expected to switch them off and keep them in their school bag for the duration of the school day. Once on our school site, learners will not be allowed to use their mobile phone, including indoor and outdoor areas.
 - **‘On site, out of sight’** Learners will have mobile devices confiscated if seen.
 - **Smart watches or audio equipment/speakers are not permitted**
1. On the first offence: Confiscation of phone and lunchtime detention. Parents /carers contacted. Phone returned at end of the day at reception.
 2. Second occasion: Confiscation of phone and an after-school detention the same day. Parents contacted and invited in to collect the phone from reception.
 3. Future occasions: Confiscation of phone, removed from circulation. Parents/carers contacted, and phone handed in daily and collected at reception for a specified period.

If a learner refuses to hand over their phone, then sanction 3 (future occasions) is imposed immediately.

Medical

If your child is unable to wear the correct uniform due to a medical condition, please provide medical evidence. This allows us to support their needs appropriately while upholding the school's uniform standards statement.

Extreme Weather

Uniform expectations will be modified and adapted during extreme weather. This will be reviewed daily, and learners will receive direct communication if any changes are made. Learners will always be encouraged by staff to remove blazers during hot temperatures.

Learners will be required to bring their blazer to school every day:

- fosters a sense of routine and habit which allows us to maintain our high expectations when usual processes resume
- allows us to make a decision based on actual temperature rather than relying on weather predictions