



HOWDEN SCHOOL

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Headteacher: Mr G Cannon

13 July 2020

Dear Parent/Carer and Year 11 Student,

Year 11 GCSE and BTEC examination results day

On the 20 August 2020 we will be holding our GCSE and BTEC examination results day.

To ensure social distancing we are using our booking system that is used for parent/carers evenings. Time slots will be available to book at 15 minute intervals and up to 6 students can arrive in each slot. Please select one of the available teachers in the parent booking system (this does not need to be someone the student was taught by).

Results will be available from 9am-2.45pm with the last appointment time at 2.30pm. Students will be provided with envelopes containing the exam results which will be put together by the examinations team who will be wearing gloves. Staff will be around at the main entrance to ensure that social distancing is maintained.

We are planning to give out the results in the outside area of the school, however this is weather dependent. In the event of inclement weather the **Main Hall** will be utilised for Year 11s with a one-way system in place. We would ask that you enter the school through **the main entrance** and leave school having picked up results by the side door next to room one. There will be members of staff available to direct you.

If students are not able to pick up their results in person we can accept an email from their own personal email account stating that they wish to receive their results by email, this request needs to be emailed to exams.office@howdenschool.net by 24 July 2020. Results will then be emailed to students after 12 noon on results day. We cannot send these to any other email address other than the students themselves.

A parent/carers is able to collect results on behalf of a student in person provided they have a signed letter written by the student and the parent/carers shows photographic ID (passport or driving licence) on collection.

We can also arrange for results to be posted, in order to arrange this please send in a stamped addressed envelope for the attention of Mrs Mumby (Exams Officer).

On the day we will also have representatives from a variety of post 16 providers and careers advisors available should you wish to talk to them.

Please note that unlike previous results day there will be no photography on-site

Yours sincerely

Mr G Cannon
Headteacher