



HOWDEN SCHOOL

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Headteacher: Mr G Cannon

13 July 2020

Dear Parent/Carer and Year 10 Student,

Year 10 GCSE and BTEC examination results day

On the 20 August 2020 we will be holding our GCSE and BTEC examination results day.

To ensure social distancing we are using our booking system that is used for parent/carers evenings. Time slots will be available to book at 15 minute intervals and up to 6 students can come in each slot. Please select one of the available teachers in the parent booking system (this does not need to be someone the student was taught by).

Results will be available from 11am-2pm with the last appointment time at 1.45pm. Students will be provided with envelopes containing the exam results which will be put together by the examinations team who will be wearing gloves. Staff will be around at the main entrance to ensure that social distancing is maintained.

We are planning to give out the results in the outside area of the school, however this is weather dependent. In the event of inclement weather the **KS3 Canteen** will be utilised for Year 10s with a one-way system in place. We would ask that you enter the school through **the rear entrance and bus turning circle**. There will be members of staff available to direct you.

A parent/carers is able to collect results on behalf of a student in person provided they have a signed letter written by the student and the parent/carers will need to show photographic ID (passport or driving licence) on collection.

We can also arrange for results to be posted, in order to arrange this please send in a stamped addressed envelope for the attention of Mrs Mumby (Exams Officer).

Please note that unlike previous results day there will be no photography on-site

Yours sincerely

Mr G Cannon
Headteacher