

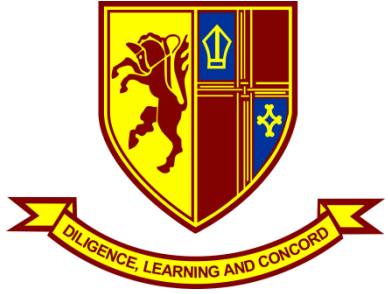


Employability Skills

A key role for the school is to help students to develop their employability skills so that when they leave school they are more prepared for work.

A survey by the Chartered Institute of Management Accountants has **found 8 out of 10 British school-leavers "lack essential business skills"**, so this is a key area for schools and businesses.

There will be many activities during students' time at school to develop these skills, culminating in the completion of an **Employability Passport** in Year 11.



Employability Skills

The Eight Employability Skills that employers are looking for are listed on the next two slides.

Self-Management	Organisation, Resilience, Attendance & Punctuality, Professionalism, Time Management.
Team Work	Working effectively with others, collaboration, goal setting, reliability, trust and respect.
Application of Digital Technologies	IT and digital skills using and applying a wide range of programmes and technologies. Safeguarding, security & IT Management.
Communication and Literacy	Listening and speaking skills . Written & verbal communication. Presenting your ideas , promoting yourself and demonstrating your skills.

Application of Number	Maths and number skills. The practical application of maths skills in workplace settings. Budgeting and Finance.
Business and Customer Awareness	Understanding the big picture of business. Customer care. Promoting the culture, value and beliefs of the business.
Problem Solving	Identifying problems and how to solve them. A logical approach to problems. Reasoning and decisiveness.
Positive Attitude	Good relationships with a range of other people, enthusiasm and determination.