



# Howden School Uniform Policy

**Effective Date: 1 September 2021**

**Review Committee:** Senior Leadership Team

**Review Date: 1 May 2023**

**Owner:** Assistant Headteacher (Behaviour and Attendance)

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## **Introduction**

This policy is designed to ensure young people wear clothing that is conducive to a successful learning environment and they take pride in their personal appearance. It is important that young people feel a sense of belonging to our school community through a smart and practical uniform.

We believe that the school uniform sets standards in terms of high expectations and a purposeful attitude towards learning, whilst promoting the school and its ethos. School uniform allows all young people to feel equal to their peers and confident in appearance. We also believe it is important for activities to be facilitated by specialised and appropriate clothing such as sports specific clothing for PE.

Wearing the correct uniform during the school day and whilst travelling to and from school is important to us. Young people are expected to take personal responsibility for wearing their uniform and meeting the expectations of our 'smart' ethos. As partners, parents and carers are asked to help us maintain standards and expectations by ensuring that their child is wearing the full uniform, correctly.

Howden School is committed to promoting equality and value for money, and ensuring that no student is discriminated against due to their religion or belief, economic circumstances or social and cultural background.

Anything not covered in this policy should be discussed with the Assistant Headteacher for Behaviour and Attendance in the first instance.

### **1. Legislation**

This policy has due regard to all relevant legislation including, but not limited to, the following:

- Education and Inspections Act 2006
- Education Act 2011
- Human Rights Act 1998
- Equality Act 2010
- The General Data Protection Regulation
- Data Protection Act 2018
- DfE (2014) 'School Admissions Code'
- DfE (2013) 'School uniform'

This policy operates in conjunction with the following school policies:

- Complaints Procedures Policy
- Behaviour for Learning Policy
- LGBTQ+ Policy

### **2. Roles and responsibilities**

**The governing board is responsible for:**

- Establishing, in consultation with the Headteacher and school community, a practical and smart school uniform that accurately reflects the school's vision and values.

- Ensuring that equal opportunities are considered regarding the school's uniform and that no person is discriminated against.
- Listening to the opinions and wishes of parents, pupils and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is accessible and affordable.
- Processing and approving all eligible School Uniform Assistance Application Forms.

**The Senior Leadership Team are responsible for:**

- Enforcing the school's uniform on a day-to-day basis.
- Ensuring that teachers understand this policy and what to do if a young person is in breach of the policy.
- Listening to the opinions and wishes of the school community in regard to the school's uniform and making appropriate recommendations to the governing board.
- Providing young people with an exemption letter as appropriate, e.g. for a young person who has a broken arm and requires a loose-fitting top.

**Teachers are responsible for:**

- Ensuring that the young people dress in accordance with this policy at all times.
- Disciplining young people who are in breach of this policy.
- Ensuring that young people understand why having a consistent and practical school uniform is important, e.g. school identity.

**Parents / Carers are responsible for:**

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the Headteacher if their child requires a more relaxed uniform policy for a period of time, including why.
- Ensuring that their child's uniform is clean, presentable and the correct size.

**Young People are responsible for:**

- Wearing the correct uniform at all times, unless the Senior Leadership Team have granted an exemption.
- Looking after their uniform as appropriate.
- Understanding and respecting why a school uniform is important to the school, e.g. school identity and community.

### **3. The School Uniform**

All young people in Years 7 to 11 are expected to wear the school uniform.

\*please note for the Academic year 2021-2022 we are going through a phased introduction of new items to our school uniform\*.

House Tie	Howden House ties are to be worn by all young learners along with a white buttoned, collared shirt. 7 stripes of the tie must be shown at all times. *Please confirm house before purchase*				
	Johnson	Mandela	Turing	Simmonds	Wilberforce
	Maroon	Red	Turquoise	Orange	Green
Shirt / Blouse	Plain white formal type standard length to tuck in with standard type collar. Sleeves maybe full length or short. No fitted shirts, no darts, no trims, motifs, writing, logos or coloured buttons. All shirts must be worn tucked in. If a t-shirt / thermal is worn underneath for warmth this must white in colour and no logos or writing to be seen through the shirt.				
Black V Neck Jumper	Black jumper with School badge.				
Trousers	Smart, plain black formal trousers. No close fitting, lycra, leggings or jeans allowed. Trousers should be of the appropriate length and not cropped to reveal ankles.				
Skirts	Plain black tailored skirts. Skirts must sit no more than just above the knee and be of appropriate length. Skirts should not be of stretchy material or skin tight. Plain black tights should be worn with skirts.				
Socks	Plain black socks. No white socks permitted.				
Shoes	Plain black flat heeled shoes which can be polished. Laces must be black and remain tied. Heeled or open toe shoes are deemed inappropriate and should not be worn. No trainers (regardless if these can be polished), boots (footwear that covers the ankle / above), canvas shoes or shoes with logos.				
Dress code for practical lessons	It is essential to wear strong, leather, hard wearing shoes for workshop activities in DT. No pumps or trainers permitted. Aprons will need to be purchased in some instances for practical work.				

**\*Please note for the academic year of 2021-2022 year 10 and 11 students can wear the current KS4 subject hoodies\***

### Physical Education Kit

All young people from Years 7-11 are expected to wear the Howden School PE Kit during their lessons.

Mandatory Items	
Unisex dry fit T-Shirt	Burgundy t-shirt with school logo
Unisex dry Fit ¾ Zip top	Burgundy sports top with school logo
Black Shorts	Plain black shorts. A small logo is permitted
Socks	Plain black football socks
Footwear	Trainers that support the ankle with laces. No pumps or fashion trainers allowed
	Suitable sports footwear for the 4G pitch. Students are only allowed to wear moulded football studded boots on the 4G pitch. Trainers, astro turf trainers, blades or metal studded boots are NOT allowed on the 4G pitch.
<p><b>*Please refer to the pictures of appropriate footwear*</b></p> <p>We do also offer a boot amnesty where football boots that no longer fit can be swapped for the correct size. Please speak to a member of the PE department that will be able to assist with this.</p>	
Optional Items	
Leggings	Girls are allowed to wear plain black, non cotton leggings for outdoor PE lessons. Material should be appropriate and not see through. A small logo is permitted.

Base layer	Both boys and girls can wear plain black skins under T-Shirts and shorts in the winter months as an extra layer for warmth.
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Additional safety requirement for Physical Education lessons:

1. All jewellery must be removed for all physical activity.
2. It is a health and safety regulation that all girls and boys must tie their hair back during any physical activity, where staff deem it necessary.
3. Parents / carers are requested that young people have shin pads for every football and hockey activity, as per health and safety priority.
4. East Riding of Yorkshire Council recommend that young people wear mouth guards when taking part in invasion games e.g. rugby and hockey. Official RFU / RFL safety head gear may be worn for rugby activities at the discretion of the parents / carers.
5. Young people must bring a change of clothing for all PE lessons.
6. Smart watches or FitBits may be worn during fitness lessons. It is the responsibility of the young learner and the school accepts no liability for damage.

#### 4. The Principles of a Smart Uniform

The principles of smart appearance underpin the school's uniform policy. Expectations are regularly communicated to all young people and are shared with parents / carers.

Watches and Jewellery	<p>Young people may wear:</p> <ul style="list-style-type: none"> <li>• A wrist watch with a plain strap</li> <li>• No more than two pairs of stud earrings – no other piercings are permitted to be worn, including nose studs.</li> <li>• All jewellery must be removed for all physical activity.</li> </ul> <p>The school accepts no responsibility for any jewellery that is damaged or lost.</p>
Hair	<p>Extreme hairs styles are not permitted. The school reserves the right to make judgement on the suitability of young learners' hair and appearance. This includes unnatural colours including red, pink, purple, blue, green and designs cut into the hair.</p> <ul style="list-style-type: none"> <li>• Long hair must be tied back during physical activity</li> <li>• Bandana style headband and flower / bows or excessive hair accessories are not to be worn; however, plain hair clips or band are acceptable.</li> </ul>
Makeup	<ul style="list-style-type: none"> <li>• Natural makeup is permitted</li> <li>• No false eyelashes</li> <li>• False nails, acrylic nails or nails painted in bright colours are not permitted</li> </ul>
Body / Facial Piercings	<p>Young people can have a maximum of two studded earrings in each ear. Body and facial piercings are not permitted to be worn in school time. This includes nose piercings. If a young person has a piercing in the summer holidays, it must be done in the first two weeks of the holiday to allow sufficient time to heal so it can be removed upon return in September.</p>
Hats	<p>Hats are not permitted except in extreme weather (except for religious observance or medical need). In extreme weather, hats are allowed to be worn outside the building only.</p>

Accessories	Earphones are not part of the school uniform policy and should not be seen. Young people should keep these in their bags. <ul style="list-style-type: none"> <li>• Belts must be plain black</li> </ul>
Howden 'TEAM' Clothing	Hoodies and sweatshirts bearing the school logo which may have been purchased for school visits and extra-curricular clubs must not be worn during the school day. *Please note for the academic year of 2021-2022 year 10 and 11 students can wear the current KS4 subject hoodies during the school day as part of their school uniform*
Mobile Devices	The use of mobile devices is only permitted in designated areas of the school. These are before the start of the school day, the KS3 and KS4 canteen at break and lunch times. Mobile devices must be kept out of sight in all other areas. Young people will have these confiscated if caught using them in lessons or out of the designated areas. On the first offence the mobile devices can be collected from reception at the end of the school day. The second offence will require parents / carers to collect the device at the end of the school day.
School bags	Young learners must use an appropriately sized waterproof bag to carry their book and equipment. It should hold A4-sized books comfortably without causing any damage.

#### 4. Extreme Weather

In extreme winter weather, young people who walk to school may choose to wear boots for their journey. School shoes should be brought and changed into in the academy building.

Everyone working at / attending the school during daylight hours will be required to wear sun-safe clothing which covers as much of their skin as possible. During hot weather, lightweight clothing will be required in order to reduce the risk of overheating. Young people will be asked not to wear their school jumpers during heatwaves. The Headteacher may allow 'no tie' days when the weather becomes very hot. Young people will be notified of this when allowed.

#### 6. Modifications for religious reasons

Some religions and beliefs require their members to conform to specific dress code. Howden School does not discriminate against any religion or belief; however, the school must weigh the needs and rights of individual young people against the cohesion and health and safety concerns of the entire community. Any requests to modify the school uniform for religious reasons must be made in writing to the Headteacher before admittance.

#### 7. Suppliers

Our school uniform and PE kit suppliers are selected following a review of 'best value'. In considering this we evaluate factors including cost, quality and the service provided to our parents. Our supplier is The School Uniform Shop in Goole. This is a local shop for parents and young people to visit and there is also a website for online orders. Details are published on the school website and in appendix 2.

#### 8. Failure to Maintain Standards

Young people who choose not to follow the school uniform and smart expectations can expect to be addressed through the Behaviour for Learning Policy. In the first instance young people will receive a first 'Warning' and will be invited to rectify any issue that can be resolved immediately. This includes removing any item deemed inappropriate by the school. Where an aspect cannot be resolved, a young person can

expect to be placed in isolation until such time that the issue can be resolved. Pastoral staff will inform parents at each level of the breach.

### **9. Complaints and Challenges**

The school endeavours to resolve all uniform complaints and challenges locally and informally, in accordance with the school Complaints Procedures Policy. Parents / Carers can lodge a complaint via the Operations Manager who can be contacted through the school office.

### **10. Non-Uniform Days**

The school may occasionally organise non-uniform days for students, which may be part of fundraising, charity activities. Appropriate and practical clothing should be worn. No extreme styles of clothing or footwear.

### **11. Lost property**

All school uniform and PE kit should be clearly labelled with the young person's name to enable it to be identified in lost property if lost. Any lost property is transferred to the Main Office, where it is held for a period of no longer than 6 weeks.

## Appendix A – School Uniform Images

### Correct school uniform- trousers



### Correct school uniform- Skirts

Plain black, appropriate length, formal/smart skirts. Skirts should not be of tight, stretchy or jersey material. Skirts must be of an appropriate length.



### Correct school uniform- Shoes

Plain black shoes that are polished. Heeled shoes are not permitted, neither are canvas shoes, pumps, sandals, trainers or any type of boot (UGG boot, Dr Martens, ankle boots).



Students are only allowed to wear **moulded football studded boots** on the 4G pitch.



Students are **not** allowed to wear trainers, astro turf trainers, blades or metal studded boots.



## **Appendix B**

### **Supplier Details**

Most items are widely available from major stores, catalogues and specialist school suppliers. Our school jumper with embroidered logo is ordered through an independent supplier. If parents/carers have difficulty in funding uniform items for their child, then they should contact the school in confidence.

Our uniform is available from:

#### **The School Uniform Shop**

26 – 28 Pasture Road

Goole

East Riding of Yorkshire

DN14 6EZ.

**Web:** [The School Uniform Shop - Goole, East Yorkshire](http://www.theschooluniformshop.co.uk)

**Tel:** 01405 763071

**Email:** [enquiries@theschooluniformshop.co.uk](mailto:enquiries@theschooluniformshop.co.uk)